



# Lettering

- ❖ Writing of titles, dimensions, notes and other important particular on a drawing is called lettering.
- ❖ Lettering should be done properly in clear and uniform style.
- ❖ Lettering technique: Horizontal lines of the letter are drawn from the left to right. Vertical, inclined lines are drawn from top to bottom.
- ❖ Single stroke letter : The word single stroke should not be taken to mean that the letter should be made in one stroke without lifting the pencil.
- ❖ It actually means that the thickness of the line of the letter should be obtained in one stroke of the pencil.



# Lettering

- ABCDEFGHIJKLMNOPQRSTUVWXYZ

Standard letter size

T O M Q V A X Y --- 6 mm H & 6 mm W

W --- 6 mm H & 8 mm W

I --- 6 mm H & 0 mm W

Remaining letter--- 6 mm H & 5 mm W

For numbers

1 -- 6 mm H & 0 mm W

others -- 6 mm H & 5 mm W



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Manglam City, Govindpura, Kalwar Road, Jhotwara, JAIPUR

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## General letter size for use

- Main titles – 6 to 8 mm
- Sub titles – 3 to 6 mm
- Notes/dimensions figures – 3 to 5 mm
- Space between letters –  $H/5$
- Space between words-  $6H/5$



## Lettering proportions

Characteristic of lettering	Multiple of h	Dimensions (mm)		
Lettering height h	(10/10) h	5	7	10
Height of lower case letters $c_1$	(7/10) h	3.5	5	7
Spacing between character a	(2/10) h	1	1.4	2
Minimum spacing between baselines $b_1$	(15/10) h	7.5	10.5	15
Minimum spacing between baselines $b_2$	(13/10) h	6.5	9.1	13
Line width d	(1/10) h	0.5	0.7	1
Spacing between words e	(6/10) h	3	4.2	6



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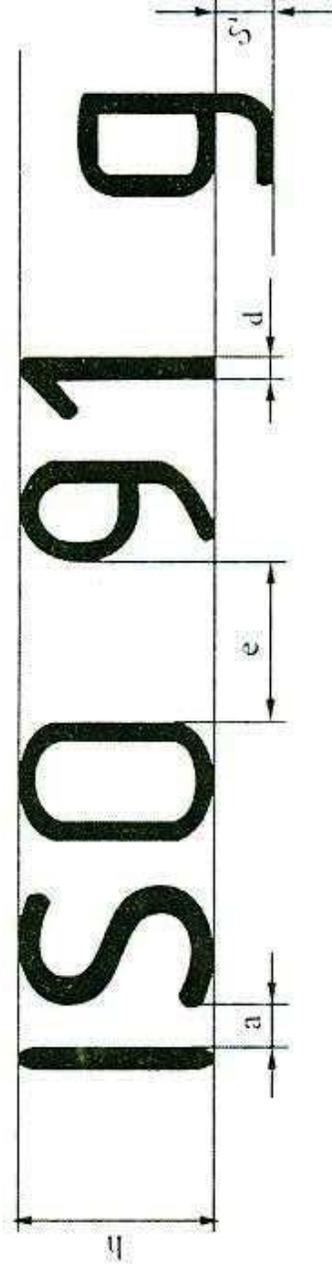


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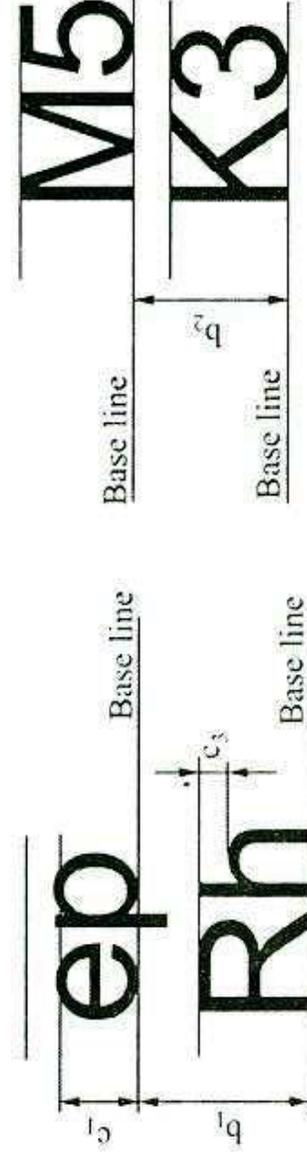
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Dimensions and Spacing of Letters.



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